

## **Contents**

A: LOGIN AND PASSWORD CHANGE .....	2
B: VIEW ACCOUNT STATEMENT/LIEN ENQUIRY ETC.....	4
C: ESEWA PAYEE SETUP AND MAKING PAYMENT.....	4
D: INTERBANK TRANSFER .....	8
E: PASSWORD CHANGE.....	11

### ***Note:***

- ***One Time Password (OTP) will only be activated after updating your mobile number/e-mail id.***
- ***eSewa transfer will be activated shortly.***

## A: LOGIN AND PASSWORD CHANGE

1. Once you register the internet banking service (if you are existing user, current username and password will work), you will receive your USER ID and PASSWORD details on your email ID which is registered on Bank.
2. Login to [www.netebl.com](http://www.netebl.com).
3. Enter your User ID and displayed verification code and click on Login Button.

The screenshot displays the Everest Bank Limited internet banking login interface. On the left, a promotional banner features a woman in a green sari holding cash, with the text "आजको बचत... भोलिको भरोसा" (Today's savings... tomorrow's trust). The banner also includes the Everest Bank Limited logo and the slogan "नारी बचत खाता" (Women's Savings Account). The main content area on the right is titled "Internet Banking Login" and contains a form with fields for "Enter User ID\*", "Verification" (with a CAPTCHA image), and "Enter Verification Code\*". A red "LOGIN" button is positioned below the form. At the bottom of the page, there are links for "Privacy Policy", "Terms and Conditions", and "Disclaimer".

4. Enter your login password and continue.
5. If you are logging in for the first time, change your login and transaction password as per password policy displayed over there.

Welcome

It is time to change your Signon and/or Transaction Password, you need to change it right now. After you have changed your password, you can continue.

**Password Policy**

Password must meet the following requirements:

1. Minimum of 8 characters and maximum of 28 characters.
2. Password should Contain at least one lower/upper case letter (a to z), one number(0 to 9) and one special character (!,@,#,\$,%,&,'\*).
3. Should not contain all or part of User ID.
4. Should not contain any space.
5. New password should be different from previous One password.
6. Sign on Password should be different from Transaction Password.

Old Password\*

New Password\*

Retype New Password\*

**Change Transaction Password**

Old Password\*

New Password\*

Retype New Password\*

SUBMIT

6. Now you can personalize your dashboard by adding or removing widgets as:

## Personalize Dashboard

Customize your dashboard by adding or removing widgets conveniently

✔ "Consolidated Summary" widget added to your dashboard.

**Filters**

\*\* Widgets already added in insta widget will not be available for personalize dashboard.

**Widgets**

<p><input checked="" type="checkbox"/> <b>Account Snapshot</b> Provides a summary of all accounts</p>	<p><input checked="" type="checkbox"/> <b>Account Summary</b> Provides a summary of all accounts</p>	<p><input checked="" type="checkbox"/> <b>Consolidated Summary</b> Displays a summary of all accounts linked to the User classified into various currencies.</p>
<p><input type="checkbox"/> <b>Consolidated Summary</b> Displays a summary of all</p>	<p><input type="checkbox"/> <b>Credit Cards</b> Displays Credit Cards List.</p>	<p><input type="checkbox"/> <b>Customer ID wise Summary</b></p>

## B: VIEW ACCOUNT STATEMENT/LIEN ENQUIRY ETC.

1. Go to Main menu -> My Accounts -> Click on *mini statement* if you want to see only mini statement -> click on *more options* button if you want to see detailed statement, *view or stop issued cheques, Inquire on lien* etc. as shown below.
- 2.

The screenshot shows a banking interface with a sidebar on the left labeled "Savings (3)". The main content area is titled "Not Available" and shows a table of account balances. The table has two columns: "Account Number" and "Available Balance". All three accounts listed have a balance of "Not Available". Each row has two links: "Mini Statement" and "Request Cheque Book". A "More Actions" button is located to the right of the table, and a dropdown menu is open, showing options: "Detailed Statement", "View or stop issued cheques", "Apply for Debit Card", "View Nominee Details", and "Inquire on Lien". An arrow points to the "More Actions" button.

Account Number	Available Balance
01400509200	Not Available
01400718200	Not Available
01400503200	Not Available

## C: ESEWA PAYEE SETUP AND MAKING PAYMENT

1. To setup Esewa payee (This is for one time), go to *main menu* -> *transactions* -> *transaction support service* -> *manage biller* -> *register biller* -> *Register* -> fill the required fields and click on *continue*

The screenshot shows the "Register Biller" form in a banking application. The breadcrumb navigation at the top is: Transactions > Transaction Support Services > Manage Billers > Register Biller. The form has a title "Register Biller" and a note "\* Indicates Mandatory Fields". The form fields are: "Name: ESEWA", "Nickname\*", "ESEWA ID\*", and "Set A Maximum Amount Payable to Biller?" with radio buttons for "Yes" and "No". There are "BACK" and "CONTINUE" buttons at the bottom right. A "Navigate to..." box is visible on the right side of the form.

- Now verify the entered details (you can edit if there is any mistake) and enter your User ID, Transaction password and OTP (Received on your mobile) and click on confirm.

Confirm the details before submission	
<b>General Transaction Details</b>	
Transaction Type: Initiate Utility Payment	Pay From Account: <b>JOSH</b>
Counterparty Type: Payment Billers	Nickname: <b>ESEWA</b>
Amount: NPR 100.00	
Payment Date 31/10/2017 (dd/MM/yyyy):	
Remarks: test	
<b>Amount &amp; Frequency Details</b>	
Total Amount: NPR 100.00	Transaction Currency: NPR
Total Charge Amount: NPR 0.00	
<b>BACK TO EDIT</b>	
<b>Additional Details</b>	
Remarks _____	
<i>Enter your credentials to confirm the transaction</i>	
<b>Confirmation Details</b>	
User ID* 000956 _____	
Transaction Password* ..... _____	
One Time Password* ..... _____	
OTP has been generated and sent to your registered Mobile Number	
<b>SUBMIT</b>	


- For **making payment to Esewa**, main menu -> Transactions -> Pay Bills -> Initiate Utility Payment -> select a account from which you want to make a payment from -> select registered esewa biller in field *Payment Billers* -> enter amount and click on *continue*

Transactions > Pay Bills > Initiate Utility Payment

## Initiate Utility Payment

1 Payment Details      2 Preview and Confirm      3 Summary

**Set Payment Date & Frequency** \* Indicates Mandatory Fields

Transaction Date (dd/MM/yyyy)\* 31/10/2017 

**Make a Payment From**

Pay From Account\*

**Make a Payment To**

Payment Billers\*

Amount\* NPR

**Other Details**

Remarks

**RESET** **CONTINUE**

4. Now verify the entered details (you can edit if there is any mistake) and enter your User ID, Transaction password and OTP (Received on your mobile) and click on confirm.

**Confirm the details before submission**

**General Transaction Details**

Transaction Type: Initiate Utility Payment

Pay From Account

JOSH

Counterparty Type: Payment Billers

Nickname: ESEWA

Amount: NPR 100.00

Payment Date 31/10/2017  
(dd/MM/yyyy):

Remarks: test

**Amount & Frequency Details**

Total Amount: NPR 100.00

Total Charge Amount: NPR 0.00

Transaction Currency: NPR

**BACK TO EDIT**

**Additional Details**

Remarks \_\_\_\_\_

*Enter your credentials to confirm the transaction*

**Confirmation Details**

User ID\* 000956 \_\_\_\_\_

Transaction Password\* ..... \_\_\_\_\_

One Time Password\* ..... \_\_\_\_\_

OTP has been generated and sent to your registered Mobile Number

**SUBMIT**

5. You can see the payment summary as:

## Payment Summary

The transaction with reference ID is processed successfully. Ref. ID: [37720]

Payment Details
 Preview and Confirm
 Summary

### Payment Details

#### General Transaction Details

Reference ID: 37720	Transaction Type: Initiate Utility Payment
Pay From Account: KESHAV RAJ JOSH	Counterparty Type: Payment Billers
Nickname: ESEWA	
Amount: NPR 100.00	
Payment Date (dd/MM/yyyy): 31/10/2017	
Remarks:	
Transaction Status: Success	

#### Amount & Frequency Details

Total Amount: NPR 100.00	Transaction Currency: NPR
Total Charge Amount: NPR 0.00	

Download:

**NEW**

## D: INTERBANK TRANSFER

1. First of all **set up counterparty (This is for one time)** to make a payment within bank. Go to *Main Menu -> Transactions -> Transaction Support Services -> Manage Counterparty -> Add Counterparty -> enter counterparty detail and account number -> select Home Bank in field Counterparty Bank -> click on continue*



Transactions > Transaction Support Services > Manage Counterparty > Add Counterparty

## Add Counterparty

Enter the Account Number.

1 Counterparty Details      2 Preview and Confirm      3 Summary

**Counterparty Details** \* Indicates Mandatory Fields

Name\* \_\_\_\_\_  
 Nickname\* \_\_\_\_\_

**Account Details**

Account Number\* \_\_\_\_\_  
 Confirm Account Number\* \_\_\_\_\_  
 Counterparty Bank\* Home Bank

**CONTINUE**

- Now verify the entered details and enter your User ID, Transaction password and OTP (Received on your mobile) and click on confirm.

Transactions > Transaction Support Services > Manage Counterparty > Add Counterparty

## Preview Confirmation Details

✓ 1 Counterparty Details      2 Preview and Confirm      3 Summary

Confirm the following details before submission

**Counterparty Details**

Name: SHRESTHA	Nickname: SHRESTHA
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**Account Details**

Account Number: 0140050320 Network: Within Bank	Counterparty Bank: Home Bank Bank Identifier: 0000
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**Additional Details**

Remarks \_\_\_\_\_

Enter your credentials to confirm the transaction

**Confirmation Details**

User ID\* \_\_\_\_\_  
 Transaction Password\* \_\_\_\_\_  
 One Time Password\* \_\_\_\_\_

OTP has been generated and sent to your registered Mobile Number

**BACK**      **CONFIRM DETAILS**

- 3. For **making payment to Counterparty**, Go to *Main menu -> Transactions -> Initiate Payments -> Initiate payment* -> select a account from which you want to *Make a payment from* -> Select Counterparty: Personal payee -> select a *personal payee* -> enter *amount* -> continue

The screenshot shows a web interface for creating a new payment. At the top, there are navigation tabs: 'Transactions', 'Initiate Payments', and 'Initiate Payment'. Below the tabs is the title 'Create New Payment'. A red error message box states: 'The transaction with this amount cannot be initiated as per the entry limits available for you.' Below the error message is a progress bar with three steps: '1 Payment Details' (active), '2 Preview and Confirm', and '3 Summary'. The form is divided into several sections: 'Set Payment Date & Frequency' with fields for 'Frequency Type\*' (One Time) and 'Transaction Date (dd/MM/yyyy)\*' (31/10/2017); 'Make a Payment From' with 'Pay From Account\*' (JOSHI(NPI)) and 'Available Balance : NPR 1,130.29'; 'Make a Payment To' with 'Counterparty Type\*' (Personal Payees), 'Personal Payees\*' (SHRESTHA - 01), and 'Amount\*' (NPR 1.00); and 'Other Details' with a 'Remarks' field. At the bottom right, there are two buttons: 'RESET' and 'CONTINUE'.

- 4. Preview confirmation details and enter your User ID, Transaction password and OTP.

Transactions > Transaction Support Services > Manage Counterparty > Add Counterparty

## Preview Confirmation Details

1 Counterparty Details — 2 Preview and Confirm — 3 Summary

Confirm the following details before submission

**Counterparty Details**

Name: SHRESTHA	Nickname: SHRESTHA
----------------	--------------------

**Account Details**

Account Number: 0140050320	Counterparty Bank: Home Bank
Network: Within Bank	Bank Identifier: 0000

**Additional Details**

Remarks \_\_\_\_\_

*Enter your credentials to confirm the transaction*

**Confirmation Details**

User ID\* \_\_\_\_\_

Transaction Password\* \_\_\_\_\_

One Time Password\* \_\_\_\_\_

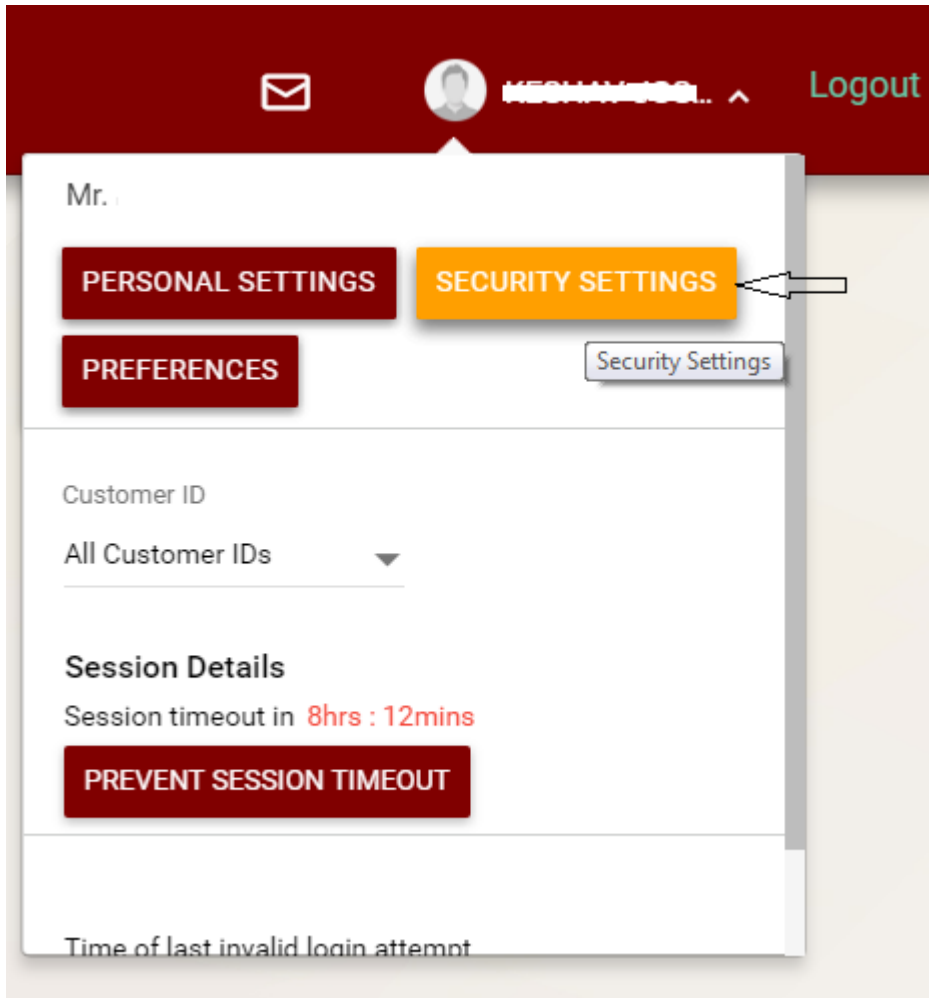
OTP has been generated and sent to your registered Mobile Number

**BACK** **CONFIRM DETAILS**

- If you want to make a payment to your self linked account , Go to *Main menu* -> *Transactions* -> *Initiate Payments* -> *Initiate payment* -> *select a account from which you want to make a payment from* -> *Select Counterparty: My account in Home Bank* -> *select a account to which you want to make a payment* -> *enter amount* -> *continue* -> *verify details and enter user ID, transaction password and OTP* -> *finish*

## E: PASSWORD CHANGE

- To change your Signon and/or Transaction password, Go to My profile -> Security Settings



2. Go to Change Passwords -> Select which password (Signon or Transaction) you want to change -> enter your old password, new password and confirmation details and then submit

I want to Change\* **Both** ▼

### Signon Password

Old Password\* \_\_\_\_\_

New Password\* \_\_\_\_\_

Retype New Password\* \_\_\_\_\_

### Transaction Password

Old Password\* \_\_\_\_\_

New Password\* \_\_\_\_\_

Retype New Password\* \_\_\_\_\_

*Enter your credentials to confirm the transaction*

### Confirmation Details

User ID\* \_\_\_\_\_

Transaction Password\* \_\_\_\_\_

One Time Password\* \_\_\_\_\_

OTP has been generated and sent to your registered Mobile Number

**SUBMIT**